

# Community Hospitals and Wellness Centers

CHWC Montpelier Hospital (CAH)  
CHWC Bryan Hospital  
CHWC Archbold Medical Center

## MEDICAL STAFF SERVICES POLICY & PROCEDURE

SUBJ: OFF CAMPUS DEPARTMENTS EMERGENCIES

DATE ISSUED: 09/2010

REVISED:

REVIEWED: 10/11, 10/13, 10/15, 7/18, 7/21

**POLICY NUMBER: MD0012**

### **I. POLICY**

Off campus department(s) must have the means to conduct appraisals of persons with emergencies at off-campus departments/locations that are not dedicated emergency departments. When the emergency needs exceed the capabilities of the off-campus departments/locations that are not dedicated emergency departments referral or transfer will be initiated.

### **II. PROCEDURE**

Off campus department(s) will provide appraisal, initial interventions and referral of a patient who experiences an emergency. (Recognizing some off-campus departments or locations may have limited emergency capabilities, calling 9-1-1 to respond to an emergency might be appropriate.)

- A. Clinical personnel who are qualified, through a combination of education, licensure, and training to conduct an assessment that enables them to recognize the fact that a person has a need for emergency care are available during all hours of operation at the off-campus department/location.
- B. Initial treatment and stabilization will be provided consistent with the complexity of services, the type and qualifications of clinical staff and the resources available at the off campus location.
- C. Staff members at such locations will recognize when a person requires a referral or transfer, and assure appropriate handling of the transfer. Staff will arrange for transport of the patient and the patient's medical information so the receiving hospital may treat the medical emergency efficiently.

Reference: CMS Conditions of Participation A-0094 482.12 Effective/Implementation 10172008

Approval:

Credential/Bylaws Committee: 07/21

Medical Staff: 08/21

Board of Directors: 08/21